

WOODROW TOWNSHIP
REGULAR MONTHLY MEETING MINUTES

April 10, 2025

7:00 P.M.

The meeting was called to order by Chair Colter Peterson at 7:00 p.m. All joined in the Pledge of Allegiance. Present are Supervisor Wold, Supervisor Haagensen, Treasurer Tim Mueller and Clerk Cathy Dietrich. To see sign in sheet for citizens present, request from Clerk.

M/S/P Wold/Haagensen approve Agenda for Regular Monthly Meeting as submitted.

M/S/P Wold/Peterson approve Addendum to December Interview Meeting Minutes

M/S/P Wold/Haagensen approve March 2025, Regular Meeting Minutes as submitted.

M/S/P Wold/Haagensen approve Assessment Draft Policy March Special Meeting Minutes

M/S/P Peterson/Wold approve March 2025 Treasurer Report, subject to audit as presented by Treasurer Tim Mueller.

Check #9688 in the amount of \$639.45 was not cashed and was lost. The check will be voided and reissued.

M/S/P Wold/Peterson approve claims as submitted by Clerk Cathy Dietrich.

M/S/P Wold/Haagensen approve payroll as submitted by Clerk Cathy Dietrich.

Clerk's Report –

1. Special Primary and Special Election for Senate Seat District 6 April 15 and April 29 Respectively.
2. Local Board of Appeal and Equalization meeting will be held April 22, 2025 at 10 AM
3. Road Inspection meeting for May 3, 2025 will have a time change to 10 AM

OPEN FORUM

Treasurer Mueller provided information to the Supervisors regarding solar lighting for the flagpole. Supervisors will review and look at feasibility for the pole whether adding solar light to the top or a ground light. Will add to May meeting agenda.

OLD BUSINESS

1. Annual Designations for 2025;
 - a. The supervisor's duties have been reviewed and designated.

- i. Supervisor 3, Colter Peterson – Town Hall building and grounds (includes gravel pit) and emergency management (includes Fire Department liaison).
- ii. Supervisor 2, Alex Haagensen – Road Liaison
- iii. Supervisor 1, Scott Wold – Legal matters such as right-of-way, easements, and Township Attorney liaison. Noxious Weed Control.

M/S/P Peterson/Wold approve supervisor duties as defined above.

Note: Clerk Cathy Dietrich maintains all records for the Township and is available upon request for a copy fee. Hall Rental requests go through Clerk and requests can be made on the Township Website. Elections are managed by Clerk Dietrich and Deputy Clerk Garbe. Any priority issues can go through Clerk Dietrich who will reach out to the appropriate contractor or Supervisor depending on issue.

NEW BUSINESS

1. Citizen call regarding installed culvert last year at the end of Trillium. Supervisor Peterson will call citizen and contact the contractor.

SUPERVISOR REPORT

Supervisor Peterson –

- Attended Minnesota Association of Township Spring short courses.

Supervisor Wold –

- There was an open claim from 2022 for reimbursement from a storm. After reviewing it was determined that it should be withdrawn as all the work presumed didn't actually occur.

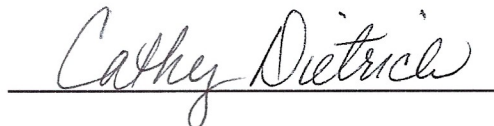
Supervisor Haagensen –

- Nothing to report

MEETING ADJOURNED M/S/P Wold/Peterson 7:42 p.m.



Chair, Colter Peterson



Clerk, Cathy Dietrich

